

Yardi Custom Crystal Reports with Descriptions

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\Moveout_Statement.rpt	Move Out Statement	Move out statement modified for listing of roommates and signature lines - printed after deposit accounting
N:\Yardipath\rs_Bank_Rec.Crystal.txt	Bank Rec Report	Replaces canned bank report that shows trans numbers for Outstanding items
N:\Yardipath\rs_Charge_Batch_50.Crystal.txt	Charge Posting report	Emailed version of custom charge report
N:\Yardipath\rs_Charge_Batch_50.txt	Charge Posting report	revised Crystal report to remove unnecessary info, must be named exactly this name in order for Voyager to print report
N:\Yardipath\rs_Comm_AmendmentAbstract.txt	Commercial Amendment Abstract	Adds custom "Other Info" fields to the top of this report for activation checking.
N:\Yardipath\rs_Const_Payable_Check_Register.txt	Check Register	Sent from Yardi to replace 6.0 report that does not show job numbers
N:\Yardipath\rs_Journal_Batch_Reg_50.Crystal.txt	JE Batch Report	Emailed version of custom batch report
N:\Yardipath\rs_Journal_Batch_Reg_50.txt	JE Batch Report	Modified report for shading, font, and portrait printing. Removed unnecessary 'payee' fields
N:\Yardipath\rs_Journal_Batch_Reg_50_CMW.txt	JE Batch Report	Modified report for shading, font, and portrait printing-used for Construction JE's. Removed unnecessary 'payee' fields
N:\Yardipath\rs_MoveOut_Statement.Crystal.txt	Move Out Statement	Added roommates(responsible parties). Added manager signature line and checkbox for verification. Prints from tenant/prospect screens
N:\Yardipath\rs_NTS_1099_Owner_List.txt	NTS Entity 1099 Information	Prints a report showing all the Entities (Owners) with their tax information.
N:\Yardipath\rs_NTS_1099_PropOwn_List.txt	NTS 1099 Properties and Associated Owners List	List of Owners and associated properties for 1099's.
N:\Yardipath\rs_NTS_1099_Ven_List.txt	NTS Vendor 1099 Information	1099 Vendor Information
N:\Yardipath\rs_NTS_Account_Totals.txt	NTS Account Totals	Shows GL balances for specified account numbers
N:\Yardipath\rs_NTS_Asmgt_Tenant_Chgs_FASB.txt	NTS FASB Straight Line Adj Analysis	FASB charges report that displays FASB lease charges set up - only used currently by Corp Acctng
N:\Yardipath\rs_NTS_Avid_Invoice_Compare.txt	NTS Avid/Yardi Invoice Comparison	Comparison of Closed Avid Invoices with Yardi Invoices. Compares Vendor/Code/Amount from invoices that are preloaded in custom table.
N:\Yardipath\rs_NTS_ChargeCode_Listing.txt	NTS Charge Code Listing	All Existing Charge Codes in the database

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N:\Yardipath\rs_NTS_Comm_1_mo_rental.txt	NTS 1-Month Rental & Occupancy Report	1 month rental report that pulls from the absorb table. This is updated by running the occupancy function in Yardi.
N:\Yardipath\rs_NTS_Comm_12_mo_rental.txt	NTS 12-Month Rental & Occupancy Report	12 month rental report that pulls from the absorb table. This is updated by running the occupancy function in Yardi.
N:\Yardipath\rs_NTS_Comm_COI.txt	NTS Commercial Certificate-of-Insurance Expirations	Prints a list of all tenants who have more than one 'COI Expires' memo as well as all tenants who do not have a 'COI Expires' memo record.
N:\Yardipath\rs_NTS_Comm_ExpPools.txt	NTS Commercial Expense Pools	Listing of Generic Expense Pools
N:\Yardipath\rs_NTS_Comm_GPR_History.txt	NTS Commercial Gross Potential Rent	This report uses the gprhistory table which is created by running the RESIDENTIAL GPR report
N:\Yardipath\rs_NTS_Comm_MntAssoc_Billing.txt	NTS Commercial Maintenance Monthly Posting	Used in Notifications that runs the Comm monthly billing reports for automatic posting to GL (Maint assoc)
N:\Yardipath\rs_NTS_Comm_Monthly_Billing.txt	NTS Commercial Monthly Posting	Used in Notifications that runs the Comm monthly billing reports for automatic posting to GL
N:\Yardipath\rs_NTS_Comm_Monthly_Billing_Menu.txt	NTS Commercial Monthly Posting	Monthly billing report that excludes posting ability
N:\Yardipath\rs_NTS_Comm_NonActiv_Amend.txt	NTS Commercial Non-Activated Amendments	This report will print the lease amendments that are still in an Inprocess (0) or Ready (3) state
N:\Yardipath\rs_NTS_Comm_RentRoll.txt	NTS Commercial Rent Roll	This report will print the current leases, future leases & vacant leases (w/charges) on a single rent roll report.
N:\Yardipath\rs_NTS_Comm_Stmt_Customer.txt	NTS Commercial Customer Statement	New Program was created to format the statement correctly. Used for tenants with customers
N:\Yardipath\rs_NTS_Comm_Stmt_Lease.txt	NTS Commercial Lease Statement	New Program was created to format the statement correctly. Used for tenants without customers
N:\Yardipath\rs_NTS_Comm_Weighted_Occ.txt	NTS Weighted Occupancy	This report uses the custom monthly sqft property history data that is stored in the propbut16 table.
N:\Yardipath\rs_NTS_Concession_Matrix.txt	NTS Concession Matrix	Lists each month concessions grouped by tenant based on date selection for current + 12 Months.
N:\Yardipath\rs_NTS_Const_JC_Category_Detail.txt	NTS Category Detail	Program created to display invoices and journal entry details. Also, suppresses accounts with 0 activity
N:\Yardipath\rs_NTS_Const_JC_Compare_9Max.txt	NTS Job Comparison Report	Comparative Tenant Finish Report - From 2 to 9 Jobs
N:\Yardipath\rs_NTS_Const_JC_CostCodeSum.txt	NTS Construction Cost Code Summary	Summarizes a cost category by job subtotaled by property
N:\Yardipath\rs_NTS_Const_JC_Devel_Summary.txt	NTS Job Cost Development Summary	Summarizes job cost by development
N:\Yardipath\rs_NTS_Const_JC_GenCon_Sum.txt	NTS General Construction Job List & Summary Report	Summarizes job activity by year

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N:\Yardipath\rs_NTS_Const_JC_JobCost_Sum.txt	NTS Job Cost Summary	Job Cost Summary report. Summarizes job activity by category.
N:\Yardipath\rs_NTS_Const_JC_TenFin_Sum.txt	NTS Tenant Finish Job List & Summary Report	Summarizes job activity based on tenant finish
N:\Yardipath\rs_NTS_Const_JC_UL_Report.txt	NTS U of L ShelbyHurst Report	Construction report used for ShelbyHurst Building Project
N:\Yardipath\rs_NTS_Const_Pay_Aging_Det.txt	NTS Aged Payables Detail	Detail Aged Payable Report for Construction Module - replaces VB for speedier processing.
N:\Yardipath\rs_NTS_Const_Pay_Aging_Sum.txt	NTS Aged Payables Summary	Summary Aged Payable Report for Construction Module - replaces VB for speedier processing.
N:\Yardipath\rs_NTS_Crystal_Check_Legal.txt	NTS Rewrite Check - Legal	Standard Legal Size Self-Sealing Check Program - PNC Bank - Added to bank screen.
N:\Yardipath\rs_NTS_Crystal_Check_Legal_53rd.txt	NTS Rewrite Check - Legal (Fifth/Third Bank)	Standard Legal Size Self-Sealing Check Program - 5/3 Bank - Added to bank screen.
N:\Yardipath\rs_NTS_Crystal_Check_Legal_guacord_2013_Dist.t v+	NTS Rewrite Check - Legal (Guaranty Corp 2013)	Standard Legal Size Self-Sealing Check Program - PNC Bank but includes letter to NTS Guarantor Dividend members.
N:\Yardipath\rs_NTS_Crystal_Check_Legal_guacord_2014_Dist.t v+	NTS Rewrite Check - Legal - Guaranty Corp (2014)	Standard Legal Size Self-Sealing Check Program - PNC Bank but includes letter to NTS Guarantor Dividend members.
N:\Yardipath\rs_NTS_Crystal_Check_Legal_noSigs.txt	NTS Rewrite Check - Legal (Blank Signature Lines)	Standard Legal Size Self-Sealing Check Program - Blank Signature Lines - - Added to bank screen.
N:\Yardipath\rs_NTS_Crystal_Check_Legal_PNC_UL.txt	NTS Rewrite Check - Legal (PNC)	Standard Legal Size Self-Sealing Check Program - PNC Bank just for Unilou
N:\Yardipath\rs_NTS_Crystal_Check_Letter.txt	NTS Rewrite Check	Standard Letter Size Self-Sealing Check Program - PNC Bank - - Added to bank screen.
N:\Yardipath\rs_NTS_Demographic_Age_Exceptions.txt	NTS Demographics Age Exceptions	Designed to show residents with no or invalid Birthdate in Resident Profiles.
N:\Yardipath\rs_NTS_Demographics.txt	NTS Demographics Report	This report shows customized occupant info. This is the Main Demographic Report.
N:\Yardipath\rs_NTS_Demographics_Income.txt	NTS Demographics Report - Income	This report shows customized income occupant info.
N:\Yardipath\rs_NTS_Demographics_NTSEmp.txt	NTS Demographics - NTS Employees	Designed to show NTS Employees at current time
N:\Yardipath\rs_NTS_Employee_Property.txt	NTS Employee/Assigned Property Listing	Prints all Employees and any properties to which they are linked
N:\Yardipath\rs_NTS_ErrChk_Concessions.txt	NTS Resident Charges w/Concessions	check for discounts/concessions that are excessive or unwarranted by selecting all charges for a tenant regardless of where the charge has been coded
N:\Yardipath\rs_NTS_ErrChk_Email_Contact.txt	NTS Error Check - Email & Contact Info	Shows Commercial Leases (Future, Current & On Notice) that are missing an 'On Site' contact

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N:\Yardipath\rs_NTS_ErrChk_Tax_Rent_Conc.txt	NTS Resident Rent & Concessions (Tax Purposes)	Used by executive staff for tax purposes to check for rent and rent concession for employees (and other leaseholders)
N:\Yardipath\rs_NTS_Except_Comm_COI.txt	NTS Commercial Tenant COI Exceptions	Prints a list of all tenants who have more than one 'COI Expires' memo as well as all tenants who do not have a 'COI Expires' memo record
N:\YardiPath\rs_NTS_Except_Lease_Term.txt	NTS Lease Term Exceptions	Designed to show residents whose lease terms are incorrect in lease history based on leasefrom and leaseto dates
N:\Yardipath\rs_NTS_Except_MsgAmenity.txt	NTS Unit Amenity Exceptions	Shows the Upgrade amenities (hardcoded) where the amenity appears to not be on the historical rent table (unitbut5) at the proper time.
N:\Yardipath\rs_NTS_Except_MsgResProf.txt	NTS Missing Resident Profiles	Designed to show missing occupants for multifamily units for current time period.
N:\Yardipath\rs_NTS_Except_Renters_Ins.txt	NTS Renter Insurance Exceptions	Displays residents with 'no' selected in 'Renters Insurance?' field (sfields6)
N:\Yardipath\rs_NTS_Except_Txfr_ACH.txt	NTS Resident Unit Transfers	NTS ACH Residents transferred after mid-month
N:\Yardipath\rs_NTS_Except_WO_Fields.txt	NTS Work Order Exceptions List	This report will show all Work Orders without a category entered and allow drill down to the WO so corrections can be made.
N:\Yardipath\rs_NTS_Fin_Ascnt_BSIS_wDebt.txt	NTS Ascent Properties	Report lists actuals for Ascent Properties - Balance Sheet and Income Statement in one report for specified date. Separates debt into different sectn
N:\Yardipath\rs_NTS_Fin_Ascnt_BSIS_wDebt_RptSch.txt	NTS Ascent Properties - Scheduler	Report lists actuals for Ascent Properties - Balance Sheet and Income Statement to run YTD without having to create multiple events
N:\Yardipath\rs_NTS_Fin_Ascnt_YTDVar.txt	NTS Ascent Properties	This report compares Actual to Budget (glbudget - not worksheet) for YTD for Ascent Properties. Amounts retrieved from normal NTS Budget Comparison
N:\Yardipath\rs_NTS_Fin_Budg_Compare.txt	NTS Budget Comparison	Budget Comparison that displays MTD and YTD Actual and Budget. Calculates variances between the two.
N:\Yardipath\rs_NTS_Fin_Cash_Flow.txt	NTS Cash Flow	Cash Flow report based on budget specs.
N:\Yardipath\rs_NTS_Fin_Cash_Flow_RptSch.txt	NTS Cash Flow - Scheduler	Cash Flow report used to run YTD in scheduler without having to create multiple events
N:\Yardipath\rs_NTS_Fin_CashFlow_MF.txt	NTS Multifamily Cash Flow Analysis	JDN Multifamily Cash Flow Analysis - lists all props except MRI
N:\Yardipath\rs_NTS_Fin_CashFlow_MF_byUnit.txt	NTS Multifamily Cash Flow Analysis by Unit	JDN Multifamily Cash Flow Analysis - lists all props except MRI - calculates income and expenses per Unit
N:\Yardipath\rs_NTS_Fin_CashFlow_MF_IncExp.txt	NTS Multifamily Income and Expenses as PCT of Rent Possible	JDN Multifamily Cash Flow Analysis - lists all props except MRI - calculates income and expenses as a PCT
N:\Yardipath\rs_NTS_Fin_CashFlow_MF_Summary.txt	NTS Multifamily Cash Flow Analysis Summary	JDN Multifamily Cash Flow Analysis - lists all props except MRI - Summarizes all details
N:\Yardipath\rs_NTS_Fin_CashFlow_MF_Summary_byUnit.txt	NTS Multifamily Cash Flow Analysis Summary by Unit	JDN Multifamily Cash Flow Analysis - lists all props except MRI - Summarizes all details by Unit

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N:\Yardipath\rs_NTS_Fin_Com_BSIS_Equity.txt	NTS Commercial Properties (1 of 4)	Balance Sheet and Income Statement used for Realty Holdings Commercial properties-Equity Method reporting
N:\Yardipath\rs_NTS_Fin_Com_BusCtr_PSF.txt	NTS Commercial Business Centers - \$PSF	Rollup that lists each Commercial Business Center.Calculates \$PSF averages or totals based on selected date for MTD or YTD. Accrual basis.
N:\Yardipath\rs_NTS_Fin_Com_OffBld_PSF.txt	NTS Commercial Office Buildings - PSF	Rollup that lists each Commercial Office Building.Calculates \$PSF averages or totals based on selected date for MTD or YTD. Accrual basis.
N:\Yardipath\rs_NTS_Fin_Com_Retail_PSF.txt	NTS Commercial Retail Centers - PSF	Rollup that lists each Commercial Retail Center.Calculates \$PSF averages or totals based on selected date for MTD or YTD. Accrual basis.
N:\Yardipath\rs_NTS_Fin_Comm_Rent_Proj.txt	NTS Commercial Rent Projection	Prints projection of rent & concession charges summary or detail - no straightline info - uses view to accumulate yearly data
N:\Yardipath\rs_NTS_Fin_Compare_TB.txt	NTS Comparative Period Trial Balance	Trial balance that compares different periods by filter selection
N:\Yardipath\rs_NTS_Fin_Cons_Inc_Bal_13Props.txt	NTS Consolidated Report	Combined 5 Props Balance Sheet and Income up to 13 Props Statement into one report
N:\Yardipath\rs_NTS_Fin_Corp_CashOp_Stmt.txt	NTS Corporate Cash Operating Statement	Report used by Corporate division that pulls cash flow activity with option of previous year and variance columns
N:\Yardipath\rs_NTS_Fin_GLCA.txt	NTS Cash & Accrual General Ledger	This report is a general ledger detail report showing both net cash and net accrual on same report.
N:\Yardipath\rs_NTS_Fin_GLFlux.txt	NTS Properties Flux	Income Statement and Balance Sheet Flux compares any given period to a specific prior period.
N:\Yardipath\rs_NTS_Fin_Lender_CoverPage.txt	Lender Financials Cover Page	Letter used as cover page for Lender Financial automatic job
N:\Yardipath\rs_NTS_Fin_MF_Bad_Debt.txt	NTS Bad Debt Comparison	Prints current and past GL (YTD) Bad Debt (8990-1000) and Bad Debt Collections for Multifamily
N:\Yardipath\rs_NTS_Fin_MF_Bad_Debt_Hist.txt	NTS Historical Bad Debt Comparison	Prints current and past 5 years GL (YTD) Bad Debt (8990-1000) and Bad Debt Collections for Multifamily
N:\Yardipath\rs_NTS_Fin_MF_BSIS_Equity.txt	NTS Multi-Family Props (2 of 4)	Balance Sheet and Income Statement used for Realty Holdings Multi-Family properties - no subtotals
N:\Yardipath\rs_NTS_Fin_MF_BSIS_Equity_2a.txt	NTS Multi-Family Props (2a of 4)	Balance Sheet and Income Statement used for Realty Holdings - MF subtotals and old golapa and sabpar
N:\Yardipath\rs_NTS_Fin_MgmtFee_Calculation.txt	NTS Management Fee Calculation	Shows Summary of Account numbers and balance used to calculate managment fees for month and property entered
N:\Yardipath\rs_NTS_Fin_MgmtFee_Calculation_YTD.txt	NTS Management Fee Calculation - YTD	Shows Summary of Account numbers and balance used to calculate managment fees for month and property entered
N:\Yardipath\rs_NTS_Fin_MgmtFee_GLTotals.txt	NTS Management Fee GL Totals Balances	Shows Summary of Account numbers and balance from Totals table
N:\Yardipath\rs_NTS_Fin_MgmtFee_Pools.txt	NTS Management Fee Pool Directory	Shows Management fee pools set up with attached GL Account Codes

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N:\Yardipath\rs_NTS_Fin_MgmtFee_PostedCalc.txt	NTS Management Fee Payables Info	Shows Summary of Account numbers and balance - after posting- payables information
N:\Yardipath\rs_NTS_Fin_MgmtFee_PropPools.txt	NTS Management Fee Property Pools	Shows Management fee Property Fee pools set up
N:\Yardipath\rs_NTS_Fin_Other_YTDCComp.txt	NTS ASCENT/MRI/Joint Properties	Compares YTD Prev Yr and Cur YTD but only displays Difference. Lists each property segments and shows the Rev, Exp, Net Op Income and Net Income.
N:\Yardipath\rs_NTS_Fin_Other_YTDVar.txt	NTS Other Properties	This report compares Actual to Budget (glbudget - not worksheet) for YTD for
N:\Yardipath\rs_NTS_Fin_PC1_Inc_Bal_5Props.txt	NTS Consolidated Report	Up to 5 Properties Balance Sheet or Income Statement chosen by user.
N:\Yardipath\rs_NTS_Fin_ReaHol_BusCtr_CashFlow.txt	NTS Commercial Business Centers	Business Center rollup used as Cash Flow for JDN
N:\Yardipath\rs_NTS_Fin_ReaHol_Cons_CashFlow.txt	NTS Realty Holdings	Consolidated rollup used as Cash Flow for JDN. Combines Off Bldgs, Bus Ctrs, Multifamily, Discontinued, and Retail.
N:\Yardipath\rs_NTS_Fin_ReaHol_DisRev.txt	NTS Realty Holdings Limited Partnership Disaggregated Revenue	Lists Realty Holdings Multi by division, shows total revenue for current year/previous year.
N:\Yardipath\rs_NTS_Fin_ReaHol_M1Schedule.txt	NTS Realty Holdings Estimated Schedule M1	Report lists tax estimates for Realty Holdings properties. Includes Multi-Family, Commercial, Land, Retail.
N:\Yardipath\rs_NTS_Fin_ReaHol_M1Schedule_MF.txt	NTS Realty Holdings Estimated Schedule M1 - Multifamily	Report lists tax estimates for Realty Holdings properties for only Multi-Family
N:\Yardipath\rs_NTS_Fin_ReaHol_OffBld_CashFlow.txt	NTS Commercial Office Buildings	Office Building rollup used as Cash Flow for JDN
N:\Yardipath\rs_NTS_Fin_ReaHol_Retail_CashFlow.txt	NTS Commercial Retail Centers	Retail Center rollup used as Cash Flow for JDN
N:\Yardipath\rs_NTS_Fin_ReaHol_Segments_IS.txt	NTS Realty Holdings Segments Income Statement	Report lists 'segment' subtotals for Realty Holdings properties.
N:\Yardipath\rs_NTS_Fin_ReaHol_Sgmt_BSIS_Equity.txt	NTS Realty Holdings Segments (4 of 4)	Balance Sheet and Income Statement grand total report for all of Realty Holdings-Equity Method reporting.
N:\Yardipath\rs_NTS_Fin_ReaHol_Summary_CashFlow.txt	NTS Realty Holdings Summary Cash Flow	Consolidated rollup used as Cash Flow for JDN. Uses different row spec than Consolidated report
N:\Yardipath\rs_NTS_Fin_ReaHol_YTDCComp.txt	NTS Realty Holdings Limited Partnership	Compares YTD Prev Yr and Cur YTD but only displays Difference. Lists each property segments and shows the Rev, Exp, Net Op Income and Net Income.
N:\Yardipath\rs_NTS_Fin_ReaHol_YTDVar.txt	NTS Realty Holdings Limited Partnership	NTS Realty Holdings YTD Variances. This report compares Actual to Budget (glbudget - not worksheet) for YTD for Realty Holdings Properties.
N:\Yardipath\rs_NTS_Fin_RelatedParty_Dtl.txt	NTS Related Party Schedule	Details activity to NTS vendors and journal entries recorded to Related Party accounts
N:\Yardipath\rs_NTS_Fin_RelatedParty_Segment_Comm.txt	NTS Related Party Schedule Summary	Pulls expenses coded to NTS Development Vendors or payable to NTS thru JE. Too many fields to go thru conductor so separated Commercial and Retail.

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N:\Yardipath\rs_NTS_Fin_RelatedParty_Segment_MF.txt	NTS Related Party Schedule Summary	Pulls expenses coded to NTS Development Vendors or payable to NTS thru JE. Too many fields to go thru conductor so separated Multifamily Props
N:\Yardipath\rs_NTS_Fin_RelatedParty_Sum.txt	NTS Realty Consolidated Related Party Schedule	Summarizes activity to NTS vendors and journal entries recorded to Related Party accounts by Segment on one report.
N:\Yardipath\rs_NTS_Fin_RentallIncome.txt	NTS Monthly Rental Income	Created by request of GW - copy of NTS Rent Possible but only includes the Rent Income Account (4200-1000)
N:\Yardipath\rs_NTS_Fin_RentPossible.txt	NTS Monthly Rent Possible	Lists each Multifamily proprty by region (except MRI), shows rent Possible for end of prior year. Calculates estimated monthly percentage increase
N:\Yardipath\rs_NTS_Fin_Rtl_Lnd_Rlty_BSIS_Equity.txt	NTS Realty,Retail,and Land Consolidation (3 of 4)	Balance Sheet and Income Statement used for Retail, Land, and Realty Holdings. Includes segments and grand total-Equity Method.
N:\Yardipath\rs_NTS_Fin_TIC_BSIS.txt	NTS Tenant-in-Common Properties	Report lists actuals for Multi-Family & Commercial Tenant-in-Common
N:\Yardipath\rs_NTS_FinBud_ActWS_13PropMax.txt	NTS Actual/Bud Rollup - 13 Props	Up to 13 Prop report that pulls actuals for '#date3#' then adds remaining bud worksheet info determined by '#date1#'. Also used to print only actuals.
N:\Yardipath\rs_NTS_FinBud_ActWS_16PropMax.txt	NTS Actual/Budget Rollup - Multiple Properties	Up to 16 Prop report that pulls actuals for '#date3#' then adds remaining bud worksheet info determined by '#date1#'. Includes Ownership table if appl
N:\Yardipath\rs_NTS_FinBud_BudVar_10Prop.txt	NTS Actual Budget WS w/budget variance	Report that pulls actuals and/or forecast for date selected. Can compare 12 months of actual or budget in variance column
N:\Yardipath\rs_NTS_FinBud_CashFlow_MultiYr.txt	NTS Cash Flow - Multiple Years	Cash Flow Summary (and Budget Forecast report) that compares any given period to prior periods (up to 10)
N:\Yardipath\rs_NTS_FinBud_MF_Variences.txt	NTS Realty Holdings Multifamily Variences	Report that pulls Forecast WS for '#date4#'. Lists Realty Holdings Multi Family properties by group, shows forecasts in each column.
N:\Yardipath\rs_NTS_FinBud_MthReview.txt	NTS Monthly Internal Control Review	Budget Comparison that allows user to put in Variance \$ and % to determine accts to show. Calculates in Crystal, uses 'Voyager_Monthlymacro' in Excel.
N:\Yardipath\rs_NTS_FinBud_ReaHol_Com_Forecast.txt	NTS Realty Holdings - Commercial	Lists Realty Holdings Commercial properties in each column. Includes Forecast, Actul or Actual/Forecast depending on filter criter.
N:\Yardipath\rs_NTS_FinBud_ReaHol_DiscOps_Forecast.txt	NTS Realty Holdings - Discontinued Operations	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS
N:\Yardipath\rs_NTS_FinBud_ReaHol_Forecast.txt	NTS Realty Holdings - Realty Holdings	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS
N:\Yardipath\rs_NTS_FinBud_ReaHol_MF_Forecast.txt	NTS Realty Holdings - Multifamily	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS
N:\Yardipath\rs_NTS_FinBud_ReaHol_OCGSL_Forecast.txt	NTS Realty Holdings Overlo/Creedg/Sabpar/Golapa/Lakedg	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS
N:\Yardipath\rs_NTS_FinBud_ReaHol_Retail_Forecast.txt	NTS Realty Holdings Retail Actuals	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS
N:\Yardipath\rs_NTS_FinBud_ReaHol_Segment_Forecast.txt	NTS Realty Holdings - Segment Totals	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column.Forecast column includes prior month forecast from WS

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N:\Yardipath\rs_NTS_FinBud_ReaHol_Sum_Forecast.txt	NTS Realty Holdings - Summary	Includes Forecast, Actual or Actual/Forecast depending on filter criteria in each column. Forecast column includes prior month forecast or total budget
N:\Yardipath\rs_NTS_FinBud_WS_12Mo_wActual.txt	NTS 12-Month Budget Worksheet	Used only to combine Budget WS that were created to pull out major expenses from expense accounts for special financing project
N:\Yardipath\rs_NTS_FinBud_WS_12mocomp.txt	NTS 12-Month Budget Worksheet Compared to Prior Years	Budget worksheet based on 12 month budget and actual information
N:\Yardipath\rs_NTS_FinBud_WS_12mocomp2.txt	NTS 12-Month Budget Worksheet Compared to Prior Years	Budget worksheet based on 12 month budget and actual information
N:\Yardipath\rs_NTS_FinBud_WS_12moVar.txt	NTS 12 Month Budget Worksheet Variance	Report that shows budget amount entered for a specific property in 12 month increments for Yardidb. Accrual basis
N:\Yardipath\rs_NTS_FinBud_WS_18MoVar.txt	NTS 18 Month Budget Worksheet Variance	Report that shows budget amount entered for a specific property in 18 month increments for Yardidb. Accrual basis
N:\Yardipath\rs_NTS_FinBud_WS_Actual_Comp.txt	NTS 12-Month Budget Worksheet Compared to Prior Years	Gives option to compare forecast to forecast, actual to actual, forecast to actual for different sections of report.
N:\Yardipath\rs_NTS_FinBud_WS_Copy_24to12.txt	NTS Budget Worksheet Copy (24-Mth to 12Mth)	Allows user to select a Budget Worksheet and then choose to copy to another worksheet (different or same property)
N:\Yardipath\rs_NTS_FinBud_WS_Copy_24to24.txt	NTS Budget Worksheet Copy (24-Mth to 24-Mth)	Allows user to select a Budget Worksheet and then choose to copy to another worksheet (different or same property)
N:\Yardipath\rs_NTS_FinBud_WS_Details_12Mth.txt	NTS Budget Worksheet Details	Report that prints the budget worksheet & detail lines for the selected property for 12 months.
N:\Yardipath\rs_NTS_FinBud_WS_Details_18Mth.txt	NTS 18-Mth Budget Worksheet Details	Report that prints the budget worksheet & detail lines for the selected property for 18 months.
N:\Yardipath\rs_NTS_FinBud_WS_PrevYrs_Comp.txt	NTS 12 Month Budget Worksheet Compared to Two Prior Years	Gives the option to compare forecast to two previous years of actual data. Derived from NTS_FinBudg_WS_Actual_Comp without all the options
N:\Yardipath\rs_NTS_Label_Resident.txt	NTS Labels - Residents	Creates a Labels report in Crystal that prints to Avery 5160 labels
N:\Yardipath\rs_NTS_Lease_Roommate_Add.txt	Roommate Addition	Prints a Roommate addition form for the Tenant whose screen you are currently on.
N:\Yardipath\rs_NTS_Lease_Roommate_Rel.txt	Roommate Release	Prints a Roommate release form for the Tenant whose screen you are currently on.
N:\Yardipath\rs_NTS_Maint_Asset_Dir.txt	NTS Asset Directory	Asset Directory - Multi-Family Fields
N:\Yardipath\rs_NTS_Maint_OpStmnt.txt	NTS Service Manager Operating Statement	Report that displays only expenses from Budget Comparison - used by Service Managers only.
N:\Yardipath\rs_NTS_Maint_WO_Call_Except.txt	NTS Work Order Call Date Exceptions	Exception report created that will show if call dates are different than the original created date
N:\Yardipath\rs_NTS_Maint_WO_Comm_RptSch.txt	NTS Commercial Work Order List	Adapted Mulfam scheduler report for commercial excluding Make Ready and Visual Inspection and including the w/o creator

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_Maint_WO_List.txt	NTS Work Order List	Work Order List
N:\Yardipath\rs_NTS_Maint_WO_List_RptSch.txt	NTS Work Order List	Created to be used with Report Scheduler due to date conflicts
N:\Yardipath\rs_NTS_Mgmt_Bank_List.txt	NTS Bank Directory (Property Option)	Prints a Bank Directory listing for reference purposes
N:\Yardipath\rs_NTS_Mgmt_Bank_Recon_GL.txt	NTS Bank Reconciliation to General Ledger	Bank reconciliation report - balances to General Ledger
N:\Yardipath\rs_NTS_Mgmt_CashBal_Dtl.txt	NTS Current Cash Balance Detail	Detailed cash balance report selected by the date that the bank account was last reconciled.
N:\Yardipath\rs_NTS_Mgmt_CashBal_Spec.txt	NTS Current Cash Balance Special	Created from NTS Current Cash Balance Summary - includes only Corporate Bank Accounts and Realty Holdings in a separate section
N:\Yardipath\rs_NTS_Mgmt_CashBal_Sum.txt	NTS Current Cash Balance Summary	Summary cash balance report selected by the date that the bank account was last reconciled.
N:\Yardipath\rs_NTS_Mgmt_Corp_ConsBSIS.txt	NTS Corporation and Subsidiaries	Corporate Consolidated Balance Sheet and Income Statement (Up to 10 Properties)
N:\Yardipath\rs_NTS_Mgmt_LoanBal.txt	NTS Loan Balance Report	Summary report that lists existing loans. Shows principal, term, payments, etc.
N:\Yardipath\rs_NTS_Mgmt_SecDep_TU_AchForm.txt	NTS Security Deposit ACH Form and JE	Used to transfer security deposits as needed.
N:\Yardipath\rs_NTS_Mgmt_SecDep_TU_Calc.txt	NTS Security Deposit ACH True Up Calculation	sed as True up between the Security Deposit GL Account (2910-1000) and Security Deposit Cash Accounts (1010-7000)
N:\Yardipath\rs_NTS_MLT_Upload_Rpt.txt	MLT Distribution Upload Report - NTS Guaranty Corp	PEnter the post dates & amount information and the program will create a report with the information for the file to be pulled into Excel
N:\Yardipath\rs_NTS_Pay_Age_AcctNo.txt	NTS Aged Payables by Account Number	Aged Payable report that groups by Property, Account Number
N:\Yardipath\rs_NTS_Pay_Aging_Corp_Sum.txt	NTS Privately Funded Aged Payables Summary	Report sums Aged Payables within property lists based on Corporate Entities
N:\Yardipath\rs_NTS_Pay_Aging_Detail.txt	NTS Aged Payables Detail	Detail Aged Payable Report - replaces VB for speedier processing.
N:\Yardipath\rs_NTS_Pay_Aging_Summary.txt	NTS Aged Payables Summary	Summary Aged Payable Report - replaces VB for speedier processing.
N:\Yardipath\rs_NTS_Pay_CheckReg_Sum.txt	NTS Check Register - Summary	Check Register that shows if the check has been reconciled.
N:\Yardipath\rs_NTS_Pay_CkDet_ProfCtr.txt	NTS Check Detail by Bank Account	This report selects all checks written for the selected period on the selected bank(s) and profit center.
N:\Yardipath\rs_NTS_Pay_Invoice_Date_Compare.txt	NTS Payable Post Month and Date Comparison	Pulls invoices that have a post month that is less than invoice date

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_Pay_Period_Exceptions.txt	NTS Payment Period Exceptions	Pulls checks for a certain time period that has an invoice with a post month greater than the check post month
N:\Yardipath\rs_NTS_Pay_Preccheck.txt	NTS Pre-Check Listing	Report that shows payable ready to be paid by check run.
N:\Yardipath\rs_NTS_Pay_Preccheck_Special.txt	NTS Pre-Check Listing - Utilities & Refunds	Report that shows payable ready to be paid - only utilities, refunds, and Petty cash
N:\Yardipath\rs_NTS_Payable_Batch_Reg.txt	NTS Payable Batch Detail	Open or closed batch register that includes discounts and percentages
N:\YardiPath\rs_NTS_Prop_Amenity_List.txt	NTS Amenity Listing by Property	Listing of all Property Level Amenities by Property
N:\Yardipath\rs_NTS_Prop_Avail_LeaseExp.txt	NTS Expiring Leases by Unit Type	Report shows Lease Expirations by Month with Targeted Lease Expirations as detailed in Property Control
N:\Yardipath\rs_NTS_Prop_Charge_Summary.txt	NTS Property Summary for Monthly Posting	Lists charges posted to tenants at Property Level that are generated during Monthly posting (automatically)
N:\Yardipath\rs_NTS_Prop_Contact_List.txt	NTS Property Contacts List	This reports lists the (selected) properties and includes the Property Name, Type of Property, Attribute Mgr, Contact Name & Contact Title.
N:\Yardipath\rs_NTS_Prop_Control.txt	NTS Property Control Report	Report that displays information contained on Property Control screen in Voyager.
N:\Yardipath\rs_NTS_Prop_LeaseExpMonth.txt	NTS Expiring Leases by Month	Lease Expiration report by prop, by month, includes later column
N:\Yardipath\rs_NTS_Prop_LeaseTerm.txt	NTS Lease Term Analysis	Report shows amount of leases with certain number of months for current period.
N:\Yardipath\rs_NTS_Prop_MoveOut.txt	NTS Move Out Report	Shows tenants with scheduled move out dates within a selected date range.
N:\Yardipath\rs_NTS_Prop_Projected_Occ.txt	NTS Projected Occupancy	Report displays information based on weekly assumptions that tenants will renew in the future 4, 8, or 12 weeks out
N:\Yardipath\rs_NTS_Prop_PropList_Directory.txt	NTS Property List Directory	This report shows properties contained within a specific property list(s)
N:\Yardipath\rs_NTS_Prop_Renewals.txt	NTS Current Renewal Status	Current Renewal Status of all units for a property.
N:\Yardipath\rs_NTS_Prop_Rentable_Items.txt	NTS Rentable Items	Prints a listing of Rentable Items for the selected property(s)
N:\Yardipath\rs_NTS_Prop_RspList.txt	NTS Property Responsibility List	Property responsibility list. Data is kept in maintenance management-employee setup with accounting manager and accountant responsible.
N:\Yardipath\rs_NTS_Prop_Sources.txt	NTS Prospect Sources by Property	Lists Multifamily sources by property
N:\Yardipath\rs_NTS_Prop_WshDry_Asset_Amen.txt	NTS Washer/Dryer Assets & Amenities	Special Report combining units/assets/amenities for Washer/Dryers

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_Proc_NoLease_Dtl_Sum.txt	NTS Prospect No-Lease Analysis	Summarizes reasons why a prospect did not lease with NTS. Aging based on est movein date-shows prospects without no-lease reasons and no movein dates
N:\Yardipath\rs_NTS_Proc_Notifications.txt	NTS Prospect Notifications	NTS Listing of the Individual Notifications run using Task Runner - shows prospects who were sent a followup email
N:\Yardipath\rs_NTS_Proc_Unqualified.txt	NTS Unqualified Prospects	Lists prospects who are unqualified and the reason.
N:\Yardipath\rs_NTS_Rec_Acct_Summary.txt	NTS Receivable Summary By Account	Receivable Summary report grouped by account number.
N:\Yardipath\rs_NTS_Rec_Aging_Dtl_Sum.txt	NTS Receivable Aging Detail or Summary	Combined Aged Receivable Detail and Summary report. Can choose detail or summary reporting.
N:\YardiPath\rs_NTS_Rec_Aging_Dtl_Sum_HOA.txt	NTS Receivable Aging Detail or Summary HOA	Aging report used for HOA that shows quarterly payments
N:\Yardipath\rs_NTS_Rec_Aging_Sum_wRevenue.txt	NTS Aged Receivables Summary	Lists each Multifamily Property with AR Aging balances along with YTD Revenue for 1 Month prior
N:\Yardipath\rs_NTS_Rec_Aging_wNotes.txt	NTS Aged Receivables Summary w/Notes	A/R report that includes payment plans information.
N:\Yardipath\rs_NTS_Rec_ChgCode_Sum.txt	NTS Receivable Summary By Charge Code	Summary Receivable report grouped by charge code.
N:\Yardipath\rs_NTS_Rec_Chgs_OnHold.txt	NTS Charges on Hold	Report that shows all charges that are flagged as on Hold for current time.
N:\Yardipath\rs_NTS_Rec_Delinq_Analysis.txt	NTS Delinquency Analysis	Report that summarizes AR balances for a 3 month period - shows current month charges and current owed.
N:\Yardipath\rs_NTS_Rec_Detail_by_ChargeCode.txt	NTS Receivable Detail by Charge Code	Detail Receivable report grouped by charge code.
N:\YardiPath\rs_NTS_Rec_LateFee_Report.txt	NTS Late Fee Report	Report that pulls charges, receipts, and late fees (if applicable - excludes bad debt charges and receipts)
N:\Yardipath\rs_NTS_Rec_Termination_Fees.txt	NTS Termination Fee Listing	Report prints termination fees and receipts for Past residents
N:\Yardipath\rs_NTS_Reg_Check_Reg_Mgmt.txt	NTS Check Register - Management	Check Register - for Management w/amount parameters & no invoices.Includes adjustments. Sent thru conductor to management.
N:\Yardipath\rs_NTS_Reg_Check_Reg_Mgmt_NoTestdb.txt	NTS Check Register - Management	Check Register - for Management w/amount parameters & no invoices.Includes adjustments - no testdb. Sent thru conductor to management.
N:\Yardipath\rs_NTS_Reg_Check_Reg_Mgmt_RptSch.txt	NTS Check Register - Management	Same as rs_NTS_Reg_Check_Reg_Mgmt.txt, but removed date filter item so the report will work with Report Scheduler.
N:\Yardipath\rs_NTS_Reg_Check_Reg_Mgmt_RptSch_NoTestdb.txt	NTS Check Register - Management	Same as rs_NTS_Reg_Check_Reg_Mgmt.txt, but removed date filter item so the report will work with Report Scheduler.
N:\Yardipath\rs_NTS_Reg_Check_Register.txt	NTS Check Register	Allow for a range of check numbers that works correctly, also several cosmetic changes (added first name of vendor, titles, etc.)

<u><i>Report Name</i></u>	<u><i>Report Title</i></u>	<u><i>Report Description</i></u>
N:\Yardipath\rs_NTS_Reg_Check_Register_RptSch.txt	NTS Check Register - Scheduler	Check Register used In report scheduler - removed check date and bank several cosmetic changes (added first name of vendor, titles, etc.)
N:\Yardipath\rs_NTS_Reg_PosPay_Bank_List.txt	NTS Positive Pay Bank Accounts	Prints a Bank Directory of all Positive Pay Bank Accounts
N:\Yardipath\rs_NTS_Reg_PosPay_Rpt.txt	Positive Pay Report (all Banks)	Creates a Report showing amounts sent to PNC Bank for the selected date. Shows all the checks with totals.
N:\Yardipath\rs_NTS_Resident_Profiles.txt	NTS Resident Profiles Report	This script generates a report for a selected portion of the resident profile information.
N:\Yardipath\rs_NTS_ResMgt_AptYield.txt	NTS Apt Yield Mgt Analysis	Shows Unit Availability by Unit type
N:\Yardipath\rs_NTS_ResMgt_BoxScore_Sum.txt	NTS BoxScore Summary	Box Score Summary that accumulates all traffic information.
N:\Yardipath\rs_NTS_ResMgt_Econ_Occ.txt	NTS Multi-Family Economic Occupancy	Report that shows a summary of the GLTotal for specific accounts based on the month and property(s) entered in the filter
N:\Yardipath\rs_NTS_ResMgt_Lease_Begin.txt	NTS Lease Beginning Report	Report shows leases beginning in a time period.
N:\Yardipath\rs_NTS_ResMgt_LseSum_Agent.txt	NTS Leasing Summary - Agent Analysis	This program will print a report showing an analysis of the Marketing Agent info.
N:\Yardipath\rs_NTS_ResMgt_LseSum_Daily.txt	NTS Leasing Summary - Daily Traffic Flow	This program will print a report showing activity based on the day of the week.
N:\Yardipath\rs_NTS_ResMgt_LseSum_Notice.txt	NTS Leasing Summary - Notice/Move-out Analysis	This program will print a report showing an analysis of the Notice Reason info.
N:\Yardipath\rs_NTS_ResMgt_LseSum_Source.txt	NTS Leasing Summary - Source Analysis	This program will print a report showing an analysis of the Marketing Source info.
N:\YardiPath\rs_NTS_ResMgt_Mthly_Hist_Activity.txt	NTS Historical Activity Report	Monthly Historical Activity Report Sent to all Prop Mgrs & Executives for Multi-Family Properties
N:\YardiPath\rs_NTS_ResMgt_Mthly_Inc_Analysis.txt	NTS Income Analysis Report	Monthly Income Analysis Report that is sent to all Prop Mgrs & Executives for Multi-Family Properties
N:\YardiPath\rs_NTS_ResMgt_Mthly_Moveout_Analysis.txt	NTS Move Out Analysis	Quarterly Move Out Analysis Report that is sent to Prop Mgrs & Executives for Multi-Family Properties
N:\YardiPath\rs_NTS_ResMgt_Renewals.txt	NTS Resident Renewal Report	Shows tenants with Current Renewals (scheduled) with Current Lease information.
N:\Yardipath\rs_NTS_ResMgt_ResAct_Detail.txt	NTS Resident Activity Detail	Lists tenant activity for movein, moveout, lease exp, renewal, rented.
N:\Yardipath\rs_NTS_ResMgt_Ten_Moveins.txt	NTS Resident Move-Ins by Month	Report that shows all tenant moveins by month for a given period.
N:\Yardipath\rs_NTS_ResMgt_Ten_Moveouts.txt	NTS Resident Move-Outs by Month	Report that shows all tenant moveouts by month for a given period.

<u><i>Report Name</i></u>	<u><i>Report Title</i></u>	<u><i>Report Description</i></u>
N:\Yardipath\rs_NTS_ResMgt_Traffic_Dtl.txt	NTS Traffic Detail	Displays all traffic information for the selected property for a date range.
N:\Yardipath\rs_NTS_ResMgt_WkLseAct.txt	NTS Weekly Leasing Activity	Shows Weekly Leasing Activity information. Originally a portion of Marketing status.
N:\Yardipath\rs_NTS_ResMgt_Wkly_Comparison.txt	NTS Multi-Family Weekly Comparisons	Weekly Report Sent to Executives w/a prior year comparison
N:\Yardipath\rs_NTS_ResMgt_Wkly_Graphs.txt	NTS Multi-Family Weekly Lease Activity - Graphs	Weekly Report Sent to all Prop Mgrs & Executives of 5-year weekly graph of lease activity.
N:\YardiPath\rs_NTS_ResMgt_Wkly_Graphs_byProp.txt	NTS Multi-Family Weekly Lease Activity - Graphs by Property	Weekly Report Sent to all Prop Mgrs & Executives of 5-year weekly graph of lease activity
N:\Yardipath\rs_NTS_ResMgt_Wkly_LeaseAct.txt	NTS Multi-Family Weekly Lease Activity	Weekly Report Sent to all Prop Mgrs & Executives w/Leasing Week Activity
N:\Yardipath\rs_NTS_ResMgt_Wkly_RentOcc.txt	NTS Multi-Family Weekly Rental & Occupancy	Weekly Report Sent to all Prop Mgrs & Executives w/ a 2-Year Comparison of Rental/Occ %'s.
N:\Yardipath\rs_NTS_ResMgt_WorkshT_Sum.txt	NTS Worksheet Summary	This program will print a Worksheet Summary showing Tenant Detail Information.
N:\Yardipath\rs_NTS_rp_GPR_History.crystal.txt	GPR (custom)	GPR report that will allow Commercial Properties to be run - derived from Residential canned report
N:\Yardipath\rs_NTS_Setup_Employee.txt	NTS Employee Report	Prints all current & inactive Employees.
N:\Yardipath\rs_NTS_Setup_Expiring_Sched_Rpts.txt	NTS Expiring Scheduler Reports	Shows all scheduled conductor report with a maximum run date during the selected months
N:\Yardipath\rs_NTS_Setup_Group_Menu.txt	NTS Group/Menu Report	List of all Groups and the Menus assigned to each one
N:\Yardipath\rs_NTS_Setup_Menu_ReportList.txt	NTS Menu Report List Directory	This report shows all menus and custom reports.
N:\Yardipath\rs_NTS_Setup_Permissions.txt	NTS Voyager Permissions - by Group	Voyager Menu Permissions
N:\Yardipath\rs_NTS_Setup_Scheduled_Rpts.txt	NTS Scheduled Conductor Reports	Shows all scheduled reports for the period entered
N:\Yardipath\rs_NTS_Setup_User_Logon.txt	NTS User Logon List	Prints all current & inactive users on the selected database.
N:\Yardipath\rs_NTS_Setup_User_Monitor.txt	NTS User Monitor Report	NTS Current Users Logged on List
N:\Yardipath\rs_NTS_Setup_User_Prop_Sec.txt	NTS User Logon w/Property Access Report	Prints all current & inactive users with Property Access
N:\YardiPath\rs_NTS_TaskRunner_Counts.txt	NTS Task Runner Counts	NTS Listing that groups the Notifications run using Task Runner by Template and property for the Selected Period

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_TaskRunner_Log.txt	NTS Task Runner Log	NTS Listing of Task Runner Steps Completed for Selected Period
N:\Yardipath\rs_NTS_TaskRunner_Notifications.txt	NTS Task Runner Notifications Log	NTS Listing of the Individual Notifications run using Task Runner and the status of each step that completed for the SELECTed Period
N:\YardiPath\rs_NTS_TaskRunner_Reports.txt	NTS Task Runner Report	Shows a listing of all (active/inactive) notifications
N:\Yardipath\rs_NTS_Ten_ACH_Chg_List.txt	NTS Tenant ACH Charge List	This script generates a report for a selected property and month showing Tenant rent charges, settings, etc.
N:\Yardipath\rs_NTS_Ten_Address.txt	NTS Tenant Address Listing	Lists each tenant at a particular property and displays their address and telephone number.
N:\Yardipath\rs_NTS_Ten_Audit.txt	NTS Multi-Family Resident Audit Report	Multifamily Tenant Audit report that shows when a tenant was audited
N:\Yardipath\rs_NTS_Ten_Audit_Email.txt	Resident Random Lease Audit Email/ErrChk	NTS Multi-Family Report Emailed w/Randomly Selected Leases
N:\Yardipath\rs_NTS_Ten_Audit_RptSch.txt	NTS Multi-Family Resident Audit Scheduled Report	Multifamily Tenant Audit report used in Report scheduler with hard coded date
N:\Yardipath\rs_NTS_Ten_Bike_Remotes.txt	NTS Bike Storage Remote Assignments	Prints all residents from the Resident Profile who have an assigned Bike Remote Code
N:\Yardipath\rs_NTS_Ten_Birthday.txt	NTS Occupant Birthday List	Lists each tenants birthday for a selected time period.
N:\Yardipath\rs_NTS_Ten_Charge_Register.txt	NTS Tenant Charge Register	Lists charges posted to tenants. Added sort by charge code, property, tenant with subtotals. No receipts are included in this report
N:\Yardipath\rs_NTS_Ten_Delinquency.txt	NTS Tenant Delinquency	Shows residents delinquent for selected month charges.
N:\Yardipath\rs_NTS_Ten_Email.txt	NTS Email listing	Reports lists residents with email information for marketing purposes.
N:\Yardipath\rs_NTS_Ten_EmlStmt_Comm.txt	NTS Emailed Statements List - Commercial	Lists only Commercial tenants with or without email addresses, but who are flagged to receive email stmts.
N:\Yardipath\rs_NTS_Ten_EmlStmt_Res.txt	NTS Emailed Statements List - Multifamily	Lists only Residential tenants with or without email addresses, but who are flagged to receive email stmts.
N:\Yardipath\rs_NTS_Ten_Guarantor_Listing.txt	NTS Residential Guarantor Listing	show Guarantors listed in the Roommate screen.
N:\Yardipath\rs_NTS_Ten_HOA_List.txt	NTS HOA Member List	HOA Member sign-in sheet done for Orlando Lake Forest. Allows option for sorting differently. Also available in Voyager.
N:\Yardipath\rs_NTS_Ten_HOA_Memos.txt	NTS HOA Member List w/Memos	Prints all Memos for selected Member Type, Profit Center and Date.
N:\YardiPath\rs_NTS_Ten_HOA_Pymts.txt	NTS HOA Residents on Installment Payments	Lists tenants with or without installment payments. Allows drilldown on the Tenant Code. Error checks when amount is entered.

<u><i>Report Name</i></u>	<u><i>Report Title</i></u>	<u><i>Report Description</i></u>
N:\Yardipath\rs_NTS_Ten_Ins_Expire.txt	NTS Renters Insurance Expiration Dates	Lists all Current, Future & Notice tenants w/expiring Renters Insurance
N:\Yardipath\rs_NTS_Ten_Lease_Chg_wFut.txt	NTS Current Lease Charges w/Future	Current Lease Charges including a column for future charge amounts
N:\Yardipath\rs_NTS_Ten_Lease_Proposals.txt	NTS Lease Proposals Report	This program will locate all active proposals on the system and print a report showing their status.
N:\Yardipath\rs_NTS_Ten_LeaseExp.txt	NTS Lease Expirations	Lists Lease Expirations for units within a selected time frame.
N:\Yardipath\rs_NTS_Ten_Length_Stay.txt	NTS Resident Length of Stay	Multifamily resident length of stay report
N:\Yardipath\rs_NTS_Ten_Msg_SecDep_Rsn.txt	NTS Sec Deposit Reason Exceptions	Designed to show tenants with missing security deposit reasons for \$0 security deposit. Includes future and current residents only
N:\Yardipath\rs_NTS_Ten_No_ACH.txt	NTS Residents Not Using ACH	Report showing all residents without an active ACH record for the current date.
N:\Yardipath\rs_NTS_Ten_NSF-LateFee.txt	NTS Residents with NSF or Late Fees	Prints residents who have a NSF or Late Fee
N:\Yardipath\rs_NTS_Ten_Occ_Duration.txt	NTS Resident Occupancy Duration	Calculates tenant occupancy for amount of years.
N:\Yardipath\rs_NTS_Ten_Occ_Screen_Rvw.txt	NTS Occupant Screen Review	Designed to show occupants for multifamily units for current time that have the 'Occupant' field selected as 'yes'.
N:\Yardipath\rs_NTS_Ten_Pymt_Except.txt	NTS Tenant Payment Exceptions	Report that will identify 'Cash Equivalent' & 'Do Not Accept' tenants.
N:\Yardipath\rs_NTS_Ten_SecDep_Rsn.txt	NTS No Security Deposit Reason	Designed to show security deposit reasons for tenants with \$0 security deposit. Includes future and current residents only.
N:\Yardipath\rs_NTS_Ten_Security_Dep_Sum.txt	NTS Security Deposit Summary	Summary of Deposits made during the selected month.
N:\Yardipath\rs_NTS_Ten_Spec_Disc_Chg.txt	NTS Special Discount Lease Charges	Current Lease Charges for Special Discounts. These include: Employee Discounts
N:\Yardipath\rs_NTS_Ten_Stmt_HOA.txt	NTS Tenant Commercial/HOA Statement	Generates a tenant statement that can be used for commercial or residential
N:\Yardipath\rs_NTS_Ten_Stmt_MaintAsc.txt	NTS Maintenance Association Statement	Statement used specifically for Comm Maint Assc
N:\Yardipath\rs_NTS_Ten_Stmt_MF.txt	NTS Tenant Statement	Tenant statement that used for billing purposes for Multi-Family properties
N:\Yardipath\rs_NTS_Trial_Balance_CAT.txt	NTS Trial Balance	Trial Balance that uses account trees to show all GL accounts, regardless of activity. Also used for E & Y data extraction.
N:\Yardipath\rs_NTS_Unit_Amen_Analysis.txt	NTS Unit Amenity Analysis	Report that shows each Unit with Tenant Info and Amenities on unit

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_Unit_Avail_Detail.txt	NTS Unit Availability Detail	Shows occupied and unoccupied units. Shows unit availability information.
N:\Yardipath\rs_NTS_Unit_Bldg_Comm.txt	NTS Unit Bldg/Floor List - Commercial	NTS Buildings by Property - Commercial Properties. This report lists the buildings/units for the selected properties.
N:\Yardipath\rs_NTS_Unit_Bldg_Res.txt	NTS Unit Bldg/Floor/Phase List - Residential	NTS Buildings by Property - Residential Properties. This reports lists the buildings/units/Phase/Floor for the selected properties.
N:\Yardipath\rs_NTS_Unit_Improvements.txt	NTS Unit Improvements	Displays all improvements on a particular unit.
N:\Yardipath\rs_NTS_Unit_MakeReady.txt	NTS Unit Make Ready	This script produces a report listing avail units as of the current date, grouped by unit type.
N:\Yardipath\rs_NTS_Unit_MktRent_Hist.txt	NTS Market Rent Schedule - History	Report showing historical market rent by unit type up to 6 months.
N:\Yardipath\rs_NTS_Unit_MktRent_Sched.txt	NTS Market Rent Schedule	Shows Market Rent Information by Unit Type.
N:\Yardipath\rs_NTS_Unit_MktRent_ChgReq.txt	NTS Multi-Family Market Rent Change Request	A template that allows the property managers to request unit rent changes and/or amenity price changes for all unit types.
N:\Yardipath\rs_NTS_Unit_Occ_YTD.txt	NTS Unit Occupancy Year-to-Date	This reports lists the buildings/units/Phase/Floor with unit numbers and the occupancy for cur year
N:\Yardipath\rs_NTS_Unit_RentInc_Analysis.txt	NTS Analysis of Rental Income	Report summarizes occupancy and rent collected for current year and prior year.
N:\Yardipath\rs_NTS_Unit_RentRollMF.txt	NTS Rent Roll	Multi-Family Rent Roll-includes roommates and based on actual lease charges.
N:\Yardipath\rs_NTS_Unit_RentRollUT.txt	NTS Rent Roll by Unit Type	Multi-Family Rent Roll by Unit Type -includes roommates and based on actual lease charges.
N:\Yardipath\rs_NTS_Unit_Vacancy_Analysis.txt	NTS Unit Vacancy Analysis	Prints the number of days vacant (detail or summary) by group selected
N:\Yardipath\rs_NTS_Unit_Vacant_MktRent.txt	NTS Vacant Unrented Units w/Market Rent History	Report that shows the Vacant Unrented Units & Market Rent History.
N:\Yardipath\rs_NTS_UnitType_Charges.txt	NTS Unit Type Default Charges	Prints Application, Move In & Move Out charges for the selected property
N:\Yardipath\rs_NTS_UnitType_Stats.txt	NTS Unit Type Status	Shows Unit Type Counts & Rent information.
N:\Yardipath\rs_NTS_Utility_List_Gas.txt	NTS Utility Gas Charge List	This program will print a report showing all the tenants who will be charged Utility Gas Bills for the selected month and property.
N:\Yardipath\rs_NTS_Utility_List_Reg.txt	NTS Utility Charge List	This program will print a report showing all the tenants who will be charged Utility Bills for the selected month and property.
N:\Yardipath\rs_NTS_Utility_Statement.txt	NTS Utility Statement	This is a Utility invoice that shows current utility charges due.

<u>Report Name</u>	<u>Report Title</u>	<u>Report Description</u>
N:\Yardipath\rs_NTS_Ven_LR_Print.txt	NTS Lien Release Print	Updates Vendbut4 & Prints Flagged Lien Releases
N:\Yardipath\rs_NTS_Ven_LR_Report.txt	NTS Lien Release Report	Lien Release Listing. This report pulls outstanding lien releases by vendor into a report that can be used to contact the vendor
N:\YardiPath\rs_NTS_Ven_LR_Report_RptSch.txt	NTS Lien Release Report	Report Scheduler version of Outstanding Lien release report. Does not have date range
N:\Yardipath\rs_NTS_Ven_LR_RePrint.txt	NTS Lien Release RePrint	This report reprints Lien Releases as selected and then updates th
N:\Yardipath\rs_NTS_Ven_TE_Dept.txt	NTS Travel & Entertainment Vendor Fields	Travel & Entertainment Monthly & YTD Expense Vendor List
N:\Yardipath\rs_NTS_Ven_TE_Exp_Dtl.txt	NTS Travel & Entertainment Expense Details	Travel & Entertainment Monthly & YTD Expenses Detail Report
N:\Yardipath\rs_NTS_Ven_TE_Expense.txt	NTS Travel & Entertainment Expenses	Travel & Entertainment Monthly & YTD Expenses Listing
N:\Yardipath\rs_NTS_Vendor_By_Prop.txt	NTS Vendor List - for selected Profit Center(s)	This program will select and print a vendor list of all vendors who've been paid from the selected profit center(s).
N:\Yardipath\rs_NTS_Vendor1099_Blank.txt	Vendor 1099 MISC - Blank Forms	Generates IRS 1099 Forms with data placement, for copies A, B, and C
N:\Yardipath\rs_NTS_WO_Survey_Stats.txt	NTS Work Orders Survey Statistics	Prints a count of Work Orders by property for the selected period of time
N:\Yardipath\rs_Payable_Batch_Reg_50.Crystal.txt	NTS Payable Batch Detail	Customized batch report that is used when emailing batch report
N:\Yardipath\rs_Payable_Batch_Reg_50.txt	NTS Payable Batch Detail	Customized batch report that is used when printing a regular payable batch; can also be printed after batch is posted
N:\Yardipath\rs_Payable_Batch_Reg_50_CMW.txt	NTS Payable Batch Detail	Customized batch report that is used for Construction payables
N:\Yardipath\rs_Receipt_Batch.txt	Receipt Batch Report	revised Crystal report to remove unnecessary info,must be named exactly this name in order for Voyager to print report
N:\Yardipath\rs_Receipt_Batch_50.Crystal.txt	Receipt batch Report	Emailed version of custom batch report
N:\Yardipath\rs_Receipt_Batch_50.txt	Receipt batch report	revised Crystal report to remove unnecessary info,must be named exactly this name in order for Voyager to print report
N:\Yardipath\sql\Allwo.rpt		Work Order custom report accessed via Work order ASP page