

# AvidXchange Approval Levels and Workflows

7/11/2022

Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
Division	admser	Administration Services Dept	Darnell, Dwayne	PM( 2K) - Corp Atg	Claire Croley		D Darnell Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Division	advcor	NTS Advisory Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	airope	Aircraft Operations Department	Wilkins, Ken	PM( 2K) - Corp Atg	Claire Croley		K Wilkins Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	ascent	Ascent Properties LLC	Pitchford, David	Oper Atg w/AtgAsst	Ruth Warren						S Goss Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Off/Comm	asctpp	Ascent Plaza - Ascent Properties	Bell, Blair	PM( 1K)/EVP - Op Atg All	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		S Goss Apprv All	H Walker >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	bbmgt	Bed Bath and Beyond Comm Prop Mgt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	bbxret	Blankenbaker Crossings Retail Center	Lally, Whitney	PM( 1K)/EVP - Op Atg	Jo Bush		W Lally Approve All		G McDearmon >\$1000		J Armstrong Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	bdlangp	BD Land, GP	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	bdlanltd	BD Land, Ltd.	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	beldev	Bellemeade Development LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Ownership	bkkfin	BKK Financial, Inc.	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	CKelty >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Maint Assc	blamai	Blankenbaker Maintenance	Aram, Andrea	PM( 1K)/EVP - Op Atg	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	blasha	Black Shadow Marine, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	blucom	Bluegrass Commonwealth Ind. Pk	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	bludev	NTS Bluegrass Dev. Prtnshp.	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	bluinv	Bluegreen Investors LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Wills Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	bmnhol	BMN Holding, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Ownership	brick	Brickwood, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Off/Comm	camp435	Campus 435, LLC	Lally, Whitney	PM( 1K)/EVP - Op Atg	Claire Croley	All -JDarnell & MRicketts	WLally Approve All		G McDearmon >\$1000		H Walker Apprv All	K Henehan Apprv All	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	camp815	Campus 815, LLC	Lally, Whitney	Construction - M Ricketts w/AtgAsst	Claire Croley	All -JDarnell & MRicketts	WLally Approve All	G McDearmon Approve All				K Henehan Apprv All	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	camps805	Campus 805, LLC (ptnrshp)	Lally, Whitney	PM( 1K)/EVP - Op Atg All	Claire Croley	All -JDarnell & MRicketts	WLally Approve All		G McDearmon >\$1000		H Walker Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	campus1	Campus One, LLC	Lally, Whitney	PM( 1K)/EVP - Op Atg	Ruth Warren		W Lally Approve All		G McDearmon >\$1000		T Wills Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	campus2	Campus Two, LLC	Lally, Whitney	PM( 1K)/EVP - Op Atg	Ruth Warren		W Lally Approve All		G McDearmon >\$1000		T Wills Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	campus3	Campus Three, LLC	Lally, Whitney	PM( 1K)/EVP - Op Atg	Claire Croley		W Lally Approve All		G McDearmon >\$1000		T Wills Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	capcor	NTS Capital Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
FM ResMF	carcen2	Carmel Center	Godsey,Kendra	Mulfam w/Rgnl (RegMgr) - Oper Atg	Jo Bush		KGodsey Approval All	D Ramsey >\$1000	G McDearmon >\$5000		J Sandlin Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	carcenh	NTS Carmel Center Holdings	Pitchford, David	Oper Atg (SVPT as DM)	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$2000	D Pitchford Approve All	G Wells >\$25,000	
Res MF	cascre	Castle Creek	Scott, Jordan	Mulfam w/Rgnl (RegMgr) - Oper Atg	Ruth Warren		J Scott Approve All	D Ramsey >\$1000	G McDearmon >\$5000		J Armstrong Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Off/Comm	claame	Clarke American Checks	Lally, Whitney	PM( 1K)/EVP - Op Atg All	Jo Bush		W Lally Approve All		G McDearmon >\$1000		J Armstrong Apprv All	C Kelty Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	

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Division	cmm435	Commercial - Campus 435	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	cmm805	Commercial - Campus 805	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	cmm815	Commercial - Campus 815	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	com805	Commercial - Campus 805	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comasc	Ascent Properties Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comban	Banyan Street Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	comblu	Commonwealth Bluegrass Ind Pk	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Division	comcam	Campus Place Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comcc	Commerce Crossings Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comcrep	CREP Commercial Property Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comhcp	HCP Commercial Mgmt	Jarboe, Michelle	DM(10K) - Corp Atg	Claire Croley			M Jarboe Approve All			C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comlyn	Lyndon Farm Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Maint Assc	commai	Commonwealth Maintenance	Aram, Andrea	PM( 1K)/EVP - Op Atg All	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	C Kelly Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Division	commbr	MB Real Estate Svcs Comm Prop Mgt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	commer	Meridian Commercial Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comnc	Noltemeyer Cap Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comnor3	Paragon Place Commercial Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comnorle	Commercial Leasing Department	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comone	Campus One Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	compre	Preston Parking Garage Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comprono	Commercial Property Management	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comrea	NTS Commercial Realty Inc - Contract Leasing	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comrnc	RMC Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comshe	Shelbyhurst Comm Prop Mgmt	Ricketts, Matt	Higgins to Ricketts - Corp Atg	Claire Croley		T Higgins Approve All	M Ricketts >\$2000			C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comst3	ST Plaza 3 Comm Prop Mgt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comstb	ST Bluegrass Center Comm Prop Mgt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comstspr	ST Springs Comm Prop Mgt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comthree	Campus Three Comm Prop Mgt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	comtwo	Campus Two Comm Prop Mgmt	Pitchford, David	Corporate Actcing Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	

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Division	consnlp1	Construction - NLP Texas 1	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	consnlp2	Construction - NLP Texas 2	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	corhan	Corporate Hangar, LLC	Wilkins, Ken	PM( 2K) - Corp Atg	Claire Croley		K Wilkins Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Division	cormar	Corporate Marketing Dept	Bates, Ellen	PM( 2K) - Corp Atg	Claire Croley		E Bates Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Res MF	creedg	Creek's Edge at Stony Point	Abbey Kasko	Mulfam Special w/Rgnl (RegMgr) Oper Atg	Jo Bush		A Kasko Approve All	D Ramsey >\$500	G McDearmon >\$1000		S Goss Apprv All	H Walker> \$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Division	creman	Crew Management Florida, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Land/Devl	crocor	NTS Crossings Corporation	Wood, Tim	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Jo Bush		T Wood Approve All		G Wells >\$1000		J Watkins Apprv All	K Henehan >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Division	devcom	NTS Development Company-Trucks	Higgins, Tony	PM( 2K) - Corp Atg	Claire Croley		T Higgins Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Division	develec	NTS Development Company-Electrical	Silvey, Kris	PM( 1K)/EVP - Corp Atg	Claire Croley		K Silvey Approve All		G McDearmon >\$5000		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	devhvac	NTS Development Company-HVAC	Silvey, Kris	PM( 1K)/EVP - Corp Atg	Claire Croley		K Silvey Approve All		G McDearmon >\$5000		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	devpay	NTS Dev - Payroll	Lin, Sharon	PM( 2K) - Corp Atg	Claire Croley		S Lin Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Division	devpro2	Devco Properties II, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	devpro3	Devco Properties III, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	devpro4	Devco Properties IV, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	electr	NTS Electron, Inc.	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	exediv	Executive Division	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	finacc	Finance/Accounting Dept	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	finpar	NTS Financial Partnership	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	flcacomm	Fawn Lake HOA Common Area Resv	Watkins,Jan	PM( 1K)/EVP - Op Atg w/o AtgStf/Sup	Jo Bush		JWatkins Approve All						J Watkins Apprv All	D Pitchford >\$2000	G Wells >\$10,000	
Ownership	flcaroad	Fawn Lake HOA Road Maintenance	Watkins,Jan	PM( 1K)/EVP - Op Atg w/o AtgStf/Sup	Jo Bush		JWatkins Approve All						J Watkins Apprv All	D Pitchford >\$2000	G Wells >\$10,000	
Ownership	flofor	Floyd's Fork Investment Co	Pitchford, David	Corporate Accting Only	Claire Croley						O Gally Apprv All	H Walker> \$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	flores	Florida Residential	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Land/Devl	flsalctr	Fawn Lake Sales Center, LLC	Wells, Greg	EVP - Op Atg (AtgMgr All)	Jo Bush				G Wells Approve All		O Gally Apprv All	K Henehan >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	fllau	Ft. Lauderdale, Ltd.	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	futrp	NTS Future R.P. Corporation	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	CKelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	gbcen	GB Central Holdings, LLC	Pitchford, David	Oper Atg w/o AtgStf (SVPT as DM)	Claire Croley							C Kelty Apprv All	J Watkins >\$2000	D Pitchford Apprv All	G Wells >\$10,000	
Ownership	gleard	Glen Arden Development LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						O Gally Apprv All	H Walker> \$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Res MF	golapa2	Golf Brook Apartments	Truhan, Shannon	Mulfam Special w/o Rgnl (RegMgr) - Oper Atg	Jo Bush		S Truhan Approve All		G McDearmon >\$1000		G Zink Apprv All	C Kelty >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	gropar	NTS Group Partners	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	CKelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	

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Res MF	groric	The Grove at Richland	Parlato, Tara	Mulfam TempAppr w/Rgnl (RegMgr) - Oper Atg	Ruth Warren		T Parlato Approve All	S Burns Approve All	G McDearmon >\$5000		T Wills Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	groswi	The Grove at Swift Creek	Amacher,Erin	Mulfam Special w/Rgnl (RegMgr) Oper Atg	Jo Bush		E Amacher Approve All	D Ramsey >\$500	G McDearmon >\$1000		S Goss Apprv All	H Walker >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	growhi	The Grove at Whitworth	Parlato, Tara	Mulfam TempAppr w/Rgnl (DirMgr) - Oper Atg	Ruth Warren		T Parlato Approve All	S Burns Approve All	G McDearmon >\$5000		T Wills Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	guacor	NTS Guaranty Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	hancor	NTS Hangar Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	haymgt	Haymarket Comm Prop Mgt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	hgass	HG Associates, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	hurdel	Hurstbourne Delaware LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Res MF	hurstb	Hurstbourne Grand	Cummings, Maryke	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Ruth Warren		M Cummings Approve All		G McDearmon >\$1000		C Burton Apprv All	H Walker >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Division	infser	Information Services Dept	Koenig, Dustin	PM(10K) - Corp Atg	Claire Croley		D Koenig Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	jckn	JCKN	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	jdntfin	JDN Financial Holdings, L.L.C.	Pitchford, David	Oper Atg w /Atg Asst	Claire Croley						T Wills Apprv All	C Kelly >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Division	kyres	NTS Residential Properties, KY	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Res MF	lakcle	Lake Clearwater	Reyburn, Ashley	Mulfam w/Rgnl (RegMgr) - Oper Atg	Ruth Warren		A Reyburn Approve All	D Ramsey >\$1000	G McDearmon >\$5000		J Armstrong Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	lakedg	Lakes Edge	O'Grady, Ali	Mulfam w/o Rgnl (DirMgr) - Oper Atg	Ruth Warren		A O'Grady Approve All		G McDearmon >\$1000		J Sandlin Apprv All	C Kelly >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	lakes	The Lakes	Bilyou, April	Mulfam Special w/Rgnl (RegMgr) Oper Atg	Ruth Warren		A Bilyou Approve All	D Ramsey >\$500	G McDearmon >\$5000		T Wills Apprv All	C Kelly >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	lakfordi	Lake Forest Disposal Systems	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Wills Apprv All	KHenehan >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Ownership	lakhgh	Lake Forest Highlands	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	lakinvt	Lake Forest Investments, Ltd	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Wills Apprv All	KHenehan >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Land/Devl	lakleg	Lake Forest Legacy	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Wills Apprv All	C Kelly >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	laklegbu	Lake Forest Legacy Builders	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Wills Apprv All	C Kelly >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	lecen	LE Central Holdings, LLC	Pitchford, David	Oper Atg w/o AtgStf (SVPT as DM)	Claire Croley							C Kelly Apprv All	J Watkins >\$2000	D Pitchford Apprv All	G Wells >\$10,000	
Division	legadm	Legal Administration Dept	Tafel, Rosann	DM(10K) - Corp Atg	Claire Croley			R Tafel Approve All			C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Land/Devl	lfland	LF Land Company, LLC	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	lfsdev	Lake Forest South Development	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Res MF	lofwil	The Lofts (at the Willows of Plainview)	Ricketts, Matt	Construction - New Mulfam Dev w/FA	Jo Bush				G McDearmon Approve All	S Buren Approve All	J Sandlin Apprv All	H Walker >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	lynfar	The Foundation for A Healthy Kentucky Inc	Bell, Blair	PM(1K)/EVP - Op Atg	Jo Bush		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	manpar5	NTS Mgt Part V	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	manpar6	NTS Mgt Part VI	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	

## AvidXchange Approval Levels and Workflows

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Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
Ownership	manpar7	NTS Mgt Part VII	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	manparpl	NTS Mgt Part Plus	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Division	mfloft	Multi-Family Loft at the Willows Const Dev	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mf3rd	Hurstbourne Multi-Family Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mfncar	Carmel Center Multi-Family Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mfnppla	Plainview Multi-Family Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mfupto	Multi-Family Upton Oxmoor Const Devl	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mfwesloo	Westloop Multi-Family Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mulfamcw	Christian Way MulFam Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mulfamgs	Golf Brook/Sabal Park MulFam Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mulfamle	Lakes Edge Multifamily Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mulfamno	Multi-Family Property Management	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	mfsagemo	Sagemont Multi-Family Prop Mgmt	McDearmon, Greg	MulFam ExecVP - Corp Atg	Claire Croley				G McDearmon Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	ncarcen	NTS Carmel Center, LLC	Pitchford, David	Oper Atg (SVPT as DM)	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$2000	D Pitchford Apprv All	G Wells >\$30,000	
Off/Comm	ncnor1	Norwood 1	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		S Goss Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	ncnor2	Norwood 2	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		S Goss Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	ncpgnpla	Paragon Place	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		S Goss Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Res MF	nlptex1	NLP Texas One LLC	McDearmon, Greg	Construction - NLP Texas	Claire Croley	All -JDarnell & MRicketts	All - SBuren & DHowell		G McDearmon >\$5000		J Sandlin Apprv All	C Kelty >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	S Buren Approve All
Ownership	nororl	North Orlando Land, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	ntscor	NTS Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	ntsreesw	NTS - Seminary Woods Receiver OVH	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	nucmgt	The Atria Support Ctr Comm Prop Mgmt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	ocerid	Ocean Ridge Investments	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Ownership	olf2	OLF II Corporation	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10000	G Wells >\$30,000	
Land/Devl	olfsec	OLF Section 15 Land Company, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	origllc	ORIG, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	orlcap	Orlando Capital Corporation	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	orldev	NTS Orlando Development Co.	Pitchford, David	Oper Atg w/AtgAsst	Jo Bush						J Watkins Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	

# AvidXchange Approval Levels and Workflows

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Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
Ownership	orline	Orlando Lake Forest, Inc	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Land/Devl	orllak	Orlando Lake Forest J.V.	Ricketts, Matt	Oper Atg w/AtgAsst	Claire Croley			M Ricketts Approve All			C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Land/Devl	outmal2	Outlet Mall 2	Pitchford, David	Oper Atg w/AtgAsst	Ruth Warren						J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Res MF	overlo	The Overlook at St. Thomas	Panucci, Mary Jo	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Ruth Warren		M Panucci Approve All		G McDearmon >\$5000		S Goss Apprv All	H Walker >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	oxmhol	NTS Oxmoor Holdings LLC	Pitchford, David	Construction - M Ricketts w/AtgAsst	Claire Croley	All -JDarnell & MRicketts	S Buren Approve All	G McDearmon Approve All				C Kelty Apprv All	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$100,000	
ResMF	oxmoor1	NTS Oxmoor I LLC	Pitchford, David	Construction - Upton Oxmoor	Claire Croley	All -JDarnell & MRicketts	S Buren Approve All	G McDearmon Approve All				C Kelty Apprv All	J Watkins >\$500	D Pitchford >\$10,000	G Wells >\$10,000	
Res MF	parpla	Park Place	Pope, Melissa	Mulfam Special w/o Rgnl (RegMgr) - Oper Atg	Ruth Warren		M Pope Approve All		G McDearmon >\$1000		O Gally Apprv All	H Walker >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Division	perpay	Human Resources	Lin, Sharon	PM( 2K) - Corp Atg	Claire Croley		S Lin Approve All				C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$2,500	
Res MF	plaapa	Plainview Apartments	Richards, Leigh Ann	Mulfam w/ Rgnl (RegMgr) - Oper Atg	Ruth Warren		L Richards Approve All		G McDearmon >\$5000		C Burton Apprv All	H Walker >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Ownership	plaass	NTS Plainview Associates	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Maint Asse	plamai	Plainview Maintenance	Aram, Andrea	PM( 1K)/EVP - Op Atg All	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	C Kelty Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	predev	Preston Parking Garage Development	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Land/Devl	prepar	220 Preston Parking Garage	Jones, Tina	PM( 1K)/EVP - Op Atg	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	proass	NTS Properties Associates	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	proass4	NTS Properties Associates IV	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	proass5	NTS Properties Associates V	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	proass6	NTS Properties Associates VI	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	proass7	NTS Properties Associates VII	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	propluas	NTS Prop Plus Assoc	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	pvfun	P.V. Funding, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	reacap	NTS Realty Capital, Inc.	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						T Willis Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	reacomfl	NTS Realty Co of Florida	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2,000	G Wells >\$10,000	
Ownership	reaesc	NTS Realty, Inc	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						O Gally Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	reahol	NTS Realty Holdings Ltd Prntr	Pitchford, David	Oper Atg w/o AtgStf/Mgr	Claire Croley							C Kelty Apprv All		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	reaind	NTS Realty Indiana Escrow Acct	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						O Gally Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	reapar	NTS Realty Partners, LLC	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						C Burton Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Division	resrea	NTS Residential Realty, Inc.	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Watkins Apprv All	C Kelty >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Off/Comm	rmcac	Atrium Center - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	rmcbbc2	Blankenbaker Bus 2 - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	

# AvidXchange Approval Levels and Workflows

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Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
Off/Comm	rmcctr	NTS Center - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Off/Comm	rmcgrp	Group RMC - East Louisville	Pitchford, David	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	rmcpc	Plainview Center - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	rmcupp1	Plainview Point - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	rmcupp3	Plainview Point III - Group RMC	Bell, Blair	PM( 1K)/EVP - Op Atg	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Division	rmfldvm	Res Mgt Co - Fawn Lake Dev Mgt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	rmlfmm	Res Mgt Co - Lake Forest North Mgt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	rmolfm	Res Mgt Co - Orl Lake Forest Mgt	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	rmracct	Res Mgt Co - Residential Acctng	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Res MF	sabpar2	Sabal Park Apartments	Snyder, Ana	Mulfam Special w/o Rgnl (RegMgr) - Oper Atg	Jo Bush		A Snyder Approve All		G McDearmon >\$1000		G Zink Apprv All	C Kely >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$25,000	
Maint Assc	sabpoi2	Sabal Point Comm Prop Assoc Inc	Snyder, Ana	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Jo Bush		A Snyder Approve All		G McDearmon >\$1000		J Watkins Apprv All	C Kely >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	sagmon	Sagemont	McDearmon, Greg	Construction - NLP Texas	Claire Croley	All -JDarnell & MRicketts	All - AtgMgrFA & DHowell	DirMgr Approve All			AtgStf Apprv All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	AtgMgrFA Approve All
Division	saope	S.A. Operations, Inc	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Approve All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	securi	NTS Securities, Inc.	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	shehur	Shelbyhurst Development Co	Ricketts, Matt	Shelby Hurst (Corp Acctg)	Claire Croley		J Darnell Approve All	M Ricketts Approve All			C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	silin	Silver Lining Yacht LLC	Pitchford, David	Silver Lining (Corp Acctg)	Hope Walrad		W Botes Appove All	P Wood >10000			C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Ownership	spcen	SP Central Holdings, LLC	Pitchford, David	Oper Atg w/o AtgStf (SVPT as DM)	Claire Croley							C Kely Apprv All	J Watkins >\$2000	D Pitchford Apprv All	G Wells >\$10,000	
Maint Assc	sprmai	Springs Maintenance	Aram, Andrea	PM( 1K)/EVP - Op Atg	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Maint Assc	sprret	Springs Retail Maintenance Assoc	Aram, Andrea	PM( 1K)/EVP - Op Atg	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Maint Assc	sprret2	Springs Retail II Maintenance Assoc	Aram, Andrea	PM( 1K)/EVP - Op Atg	Jo Bush		A Aram Approve All		G McDearmon >\$1000		J Watkins Apprv All	H Walker >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	stblucen	ST Bluegrass Center LLC	Bell, Blair	PM( 1K)/EVP - Op Atg All	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		G Zink Apprv All	C Kely Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Off/Comm	stspring	ST Springs LLC	Bell, Blair	PM( 1K)/EVP - Op Atg All	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		G Zink Apprv All	C Kely Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	sub4	NTS Subpartnership IV	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	sub5	NTS Subpartnership V	Pitchford, David	Oper Atg w/AtgAsst	Claire Croley						J Sandlin Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$30,000	
Ownership	sutdev	Sutherland Development	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Division	tenser	Tenant Services/Const Dept	Wood, Tim	PM( 1K)/EVP - Corp Atg	Claire Croley		T Wood Approve All		G Wells >\$1000		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$100,000	
Off/Comm	tnrpllc	Atria Support Ctr (firmly The Nucleus)	Jones, Tina	PM( 1K)/EVP - Op Atg	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Ownership	tpone	TP One Investors, LLC	Pitchford, David	Corporate Accting Only	Claire Croley						C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$10,000	
Retail Prop	ulref301	ULRef Surface Parking Lot - 301	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	

# AvidXchange Approval Levels and Workflows

7/11/2022

Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
Retail Prop	ulrefbbb	ULRef Bed Bath & Beyond	Bell, Blair	PM( 1K)/EVP - Op Atg All	Ruth Warren		B Bell Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefcem	ULREF JDN Campus Easement	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefdul	ULRef Dulworth	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefhub	ULRef iHub	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefice	ULRef Icebreakers	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefmc3	One Innovation Center	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Retail Prop	ulrefspl	ULRef South Preston Lot	Jones, Tina	PM( 1K)/EVP - Op Atg All	Ruth Warren		T Jones Approve All		G McDearmon >\$1000		C Burton Apprv All	K Henehan Apprv All	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
ResMF	uptdel	Upton Delaware	Pitchford, David	Construction - Upton Oxmoor	Claire Croley	All -JDarnell & MRicketts	S Buren Approve All	G McDearmon Approve All			C Burton Apprv All	C Kely Apprv All	J Watkins >\$500	D Pitchford >\$10,000	G Wells >\$10,000	
ResMF	uptoxm	Upton Oxmoor Apts LLC	Pitchford, David	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Ruth Warren				G McDearmon >\$1000		C Burton Apprv All	C Kely >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Division	vaops	Virginia Operations	Wells, Greg	EVP - Corp Atg	Jo Bush				G Wells Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$100,000	
Develmnt	virdev	NTS Virginia Development Company	Wells, Greg	EVP - Op Atg (AtgMgr All)	Jo Bush				G Wells Approve All		J Sandlin Apprv All	K Henehan >\$500	J Watkins Apprv All	D Pitchford >\$10,000	G Wells >\$100,000	
Division	virrea	NTS/Residential Props Inc - Virginia Realty	Wells, Greg	EVP - Corp Atg	Jo Bush				G Wells Approve All		C Blair Apprv All	B DeLozier >\$500		D Pitchford >\$2000	G Wells >\$100,000	
Res MF	wesloo	Westloop	McDearmon, Greg	Westloop Property Management	Ruth Warren		L Knight Approve All	S Burns >\$500	G McDearmon >\$500		J Sandlin Apprv All	C Kely >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
Res MF	willak	Willow Lake	Weaver, Tori	Mulfam w/Rgnl (RegMgr) - Oper Atg	Ruth Warren		T Weaver Approve All	D Ramsey >\$1000	G McDearmon >\$5000		T Wills Apprv All	C Kely >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$25,000	
Maint Assc	willakow	Willow Lake Owners Assoc.	Pitchford, David	Mulfam w/Rgnl (RegMgr) - Oper Atg	Jo Bush		T Weaver Approve All	D Ramsey >\$1000	G McDearmon >\$5000		J Watkins Apprv All	C Kely >\$500	J Watkins >\$1000	D Pitchford >\$10,000	G Wells >\$100,000	
Res MF	wilpla	The Willows	Taft, Kristen	Mulfam w/o Rgnl (RegMgr) - Oper Atg	Ruth Warren		KTaft Approve All		G McDearmon >\$1000		J Sandlin Apprv All	H Walker >\$500	J Watkins >\$2000	D Pitchford >\$10,000	G Wells >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users	Adm/PM( 1K)/DM(5K)/EVP - Op Atg	AtgAsst	PropAdm Approve All	PropMgr Approve All	DirMgr >\$1000	ExecVP >\$5000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users	Adm/PM( 1K)/EVP - Corp Atg	AtgAsst	PropAdm Approve All	PropMgr Approve All		ExecVP >\$1000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users	Adm/PM( 1K)/EVP - Oper Atg w/o AtgStf/Sup	AtgAsst	PropAdm Approve All	PropMgr Approve All		ExecVP >\$1000				AtgMgr Apprv All	Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	WF, Aircraft Maintenance	Adm/PM(10K) - Corp Atg	AtgAsst	PropAdm Approve All	PropMgr Approve All				AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner	zMdgBy, AFB - Corporate	Affiliate Billing - Corporate	AtgAsst							AtgSup Apprv All		Sr VP/T >\$2000		
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requistioner	Apt Constr - Renovations (Gronic/Overlo/Wilpla)	AtgAsst	Oper Atg /B Oppel/ AtgMgrFA Approve All	PropMgr Approve All	M Ricketts >10000	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requistioner	Apt Constr - Renovations (Growhi/Parpla)	AtgAsst	AtgMgrFA Approve All	B Oppel/ PropMgr/ Oper Atg Approve All	M Ricketts >10000	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requistioner	Apt Constr - Renovations (Hurstb)	AtgAsst	AtgMgrFA Approve All	B Oppel/ PropMgr/ Oper Atg Approve All	M Ricketts >10000	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requistioner	Apt Constr - Renovations (Plaapa)	AtgAsst	AtgMgrFA Approve All	D Howell/ PropMgr/ Oper Atg Approve All	M Ricketts >10000	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - M Ricketts w/AtgAsst	AtgAsst	J Darnell Approve All	M Ricketts Approve All	S Buren Approve All	DirMgr Approve All			AtgSup Apprv All	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$100,000	



# AvidXchange Approval Levels and Workflows

Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - M Ricketts w/o AtgAsst	N/A	J Darnell Approve All	M Ricketts Approve All	S Buren Approve All	DirMgr Approve All		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - M Ricketts w/ AtgAsst & StfAcct	N/A	J Darnell Approve All	M Ricketts Approve All	S Buren Approve All	DirMgr Approve All		AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - New MulFam Dev w/FA	AtgAsst				ExecVP Approve All	AtgMgrFA Approve All	AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - T Wood w/o AtgAsst	N/A	AtgMgrFA Approve All					AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - NLP Texas	N/A	All -JDarnell & MRicketts	All - AtgMgrFA & DHowell	DirMgr Approve All			AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	AtgMgrFA Approve All
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Construction - Upton Oxmoor	N/A	J Darnell Approve All	AtgMgrFA Approve All	M Ricketts Approve All				AtgSup Apprv All	AtgMgr >\$500	Sr VP/T >\$10,000	CFO >\$100,000	AtgMgrFA Approve All
zWrkFlw	zzN/A	zzProperty & zzRequisitioner	Multiple Users and/or Requisitioners	Corporate Accting Only	AtgAsst						AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty & zzRequisitioner	Multiple Users and/or Requisitioners	Corporate Accting w/o AtgAsst	N/A						AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requisitioner	Distribution WF - Corp Atg Property	AtgAsst	D Pitchford Approve All					AtgStf All	AtgSup >\$500			CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	No Assigned Requisitioner	Distribution WF - Oper Atg Property	AtgAsst	D Pitchford Approve All					AtgStf All	AtgSup >\$500	AtgMgr >\$2000		CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner, zzProp & zzVendor	Multiple Users, Vendors and/or Requisitioners	DM( 5K)/EVP - Op Atg	AtgAsst			DirMgr Approve All	ExecVP >\$5000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzRequisitioner & zzVendor	Multiple Users, Vendors and/or Requisitioners	DM( 5K)/EVP - Op Atg w/o AtgStf	AtgAsst			DirMgr Approve All	ExecVP >\$5000			AtgSup Apprv All	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users	DM(10K) - Corp Atg	AtgAsst			DirMgr Approve All			AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	Ricketts, Matt	DM(10K) - Op Atg w/o AtgStf/Mgr	AtgAsst			DirMgr Approve All				AtgSup Apprv All		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty & zzRequisitioner	Multiple Users and/or Requisitioners	DM(10K)/EVP - Corp Atg	AtgAsst			DirMgr Approve All	ExecVP >\$10,000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzRequisitioner, zzProp & zzVendor	Multiple Users, Vendors and/or Requisitioners	DM/EVP - Op Atg (AtgMgr All)	AtgAsst			DirMgr Approve All	ExecVP Approve All		AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Fixed Assets - Corp Atg w/o AtgAsst	N/A	S Buren Approve All					AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	zMgdBy, legcou	Higgins to Adm - Corp Atg	AtgAsst	T Higgins Approve All	PropAdm Approve All	J Darnell Approve All	DirMgr >\$250		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	Darnell, Joy	Higgins to PM - Op Atg w/o AtgStf/Mgr	AtgAsst	T Higgins Approve All	PropMgr Approve All	DirMgr >\$250				AtgSup Apprv All		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	WF, Tony Higgins - Corp Atg	Higgins to Ricketts - Corp Atg	AtgAsst	T Higgins Approve All	M Ricketts >\$2000				AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	WF, Tony Higgins - Oper Atg	Higgins to Ricketts - Oper Atg	AtgAsst	T Higgins Approve All	M Ricketts >\$2000				AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$2,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner	WF, Investor Svs - R Martin	Investor Services (NOTE: Used w/reahol property only)	AtgAsst			PropMgr Approve All				AtgSup Apprv All		Sr VP/T Apprv All	CFO Apprv All	
zWrkFlw	zzN/A	zzRequisitioner	WF, Legal - Corporate	Legal - Corp Atg	AtgAsst	R Tafel Approve All					AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner	WF, Legal - Oper Prop (StfAtg)	Legal - Oper Atg	AtgAsst	R Tafel Approve All					AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner	WF, Legal - Oper Prop (w/o AtgMgr)	Legal - Oper Atg w/o AtgMgr	AtgAsst	R Tafel Approve All					AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzRequisitioner	WF, Legal - Oper Prop (w/o StfAtg)	Legal - Oper Atg w/o AtgStf	AtgAsst	R Tafel Approve All						AtgSup Apprv All	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	McDearmon, Greg	MulFam ExecVP - Corp Atg	AtgAsst				ExecVP Approve All		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	McDearmon, Greg	MulFam ExecVP - Oper Atg	AtgAsst				ExecVP Approve All		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam Special w/Rgnl (RegMgr) Oper Atg	AtgAsst		PropMgr Approve All	RegMgr >\$500	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$1000	Sr VP/T >\$10,000	CFO >\$25,000	

## AvidXchange Approval Levels and Workflows

7/11/2022

Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam Special w/o Rgnl (RegMgr) - Oper Atg	AtgAsst		PropMgr Approve All		ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam TempAppr w/Rgnl (RegMgr) - Oper Atg	AtgAsst		PropMgr Approve All	RegMgr Approve All	ExecVP >\$5000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam Training w/Rgnl (RegMgr) - Oper Atg	AtgAsst		PropMgr Approve All	RegMgr >\$500	ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam w/o Rgnl (RegMgr) - Oper Atg	AtgAsst		PropMgr Approve All		ExecVP >\$1000		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multifamily Property Managers	Mulfam w/Rgnl (RegMgr) - Oper Atg	AtgAsst		PropMgr Approve All	RegMgr >\$1000	ExecVP >\$5000		AtgStf All	AtgSup >\$500	AtgMgr >\$1000	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty & zzRequisitioner	Multiple Users and/or Requisitioners	Oper Atg (SVPT as DM)	AtgAsst						AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T Apprv All	CFO >\$30,000	
zWrkFlw	zzN/A	zzWorkflow	Multiple Properties	Oper Atg w/AtgAsst	AtgAsst						AtgStf All	AtgSup >\$500	AtgMgr >\$1000	Sr VP/T >\$10,000	CFO >\$30,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Oper Atg w/o AtgAsst	N/A						AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$30,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Oper Atg w/o AtgAsst/Stf	N/A							AtgSup Apprv All	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$30,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Oper Atg w/o AtgAsst/Stf/Mgr	N/A							AtgSup Apprv All		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Oper Atg w/o AtgAsst/Stf/Sup	N/A								AtgMgr Apprv All	Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty & zzRequisitioner	Multiple Users and/or Requisitioners	Oper Atg w/o AtgMgr	AtgAsst						AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$30,000	
zWrkFlw	zzN/A	zzRequisitioner	WF,Actcing - Oper Prop (w/o AtgStf)	Oper Atg w/o AtgStf	AtgAsst							AtgSup Apprv All	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$30,000	
zWrkFlw	zzN/A	zzProperty	Pitchford, David	Oper Atg w/o AtgStf (SVPT as DM)	AtgAsst							AtgSup Apprv All	AtgMgr >\$2000	Sr VP/T Apprv All	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	WF,Actcing - Oper Prop (w/o AtgStf)	Oper Atg w/o AtgStf/Mgr	AtgAsst							AtgSup Apprv All		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	Wells, Greg	PM( 0K)/EVP - Corp Atg	AtgAsst		PropMgr Approve All		ExecVP Approve All		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 0K)/EVP - Oper Atg	AtgAsst		PropMgr Approve All		ExecVP Approve All		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 0K)/EVP - Oper Atg Spec	AtgAsst		PropMgr Approve All		ExecVP Approve All		AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users	PM( 2K) - Corp Atg	AtgAsst		PropMgr Approve All				AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$2500	
zWrkFlw	zzN/A	zzProperty	Blair, Cheryl	PM( 1K)/DM( 5K)/EVP - Corp Atg	AtgAsst		PropMgr Approve All	DirMgr >\$1000	ExecVP >\$5000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 1K)/EVP - Op Atg	AtgAsst		PropMgr Approve All		ExecVP >\$5000		AtgStf All	AtgSup >\$500	AtgMgr >\$1000	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 1K)/EVP - Op Atg All	AtgAsst		PropMgr Approve All		ExecVP >\$5000		AtgStf All	AtgSup Apprv All	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 1K)/DM( 5K)/EVP - Op Atg Special	AtgAsst		PropMgr Approve All	DirMgr >\$1000	ExecVP Approve All		AtgStf All	AtgSup Apprv All	AtgMgr Apprv All	Sr VP/T >\$10,000	CFO >\$25,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 1K)/DM( 5K)/EVP - Op Atg w/o AtgStf/Mgr	AtgAsst		PropMgr Approve All	DirMgr >\$1000	ExecVP >\$5000			AtgSup Apprv All		Sr VP/T >\$2,000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Wood, Tim	PM( 1K)/EVP - Corp Atg	AtgAsst		PropMgr Approve All		ExecVP >\$1000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Wood, Tim	PM( 1K)/EVP - Op Atg w/o AtgStf/Sup	AtgAsst		PropMgr Approve All		ExecVP >\$1000				AtgMgr Apprv All	Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM( 5K)/EVP - Corp Atg	AtgAsst		PropMgr Approve All		ExecVP >\$5000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$100,000	
zWrkFlw	zzN/A	zzProperty	Multiple Users and/or Requisitioners	PM(10K) - Corp Atg	AtgAsst		PropMgr Approve All				AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	WF, Renovations - Ricketts/Oper Atg	Renovations - M Ricketts	AtgAsst	<i>D Adams Approve All</i>	<i>Joy Darnell Approve All</i>	<i>M Ricketts Approve All</i>	<i>G cDearmon Approve All</i>		AtgStf All	AtgSup >\$500	AtgMgr >\$2000	Sr VP/T >\$10,000	CFO >\$10,000	

## AvidXchange Approval Levels and Workflows

7/11/2022

Convent	Prop	Property Name	Mnged/Ord By	Workflow	AcctAsst	Admin/Other	PropMgr	Dir/Mgr	Exec VP	Other	Stf Acct	Acct Sup	Acct Mgr	SVPT	CFO	Other
zWrkFlw	zzN/A	zzProperty	zMgdBy, shehur	Shelby Hurst (Corp Acctg)	AtgAsst		<i>Joy Darnell Approve All</i>	DirMgr Approve All			AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzProperty	Pitchford, David	Silver Lining (Corp Acctg)			<i>W Botes Approve All</i>	P Wood >\$10000			AtgStf All	AtgSup >\$500		Sr VP/T >\$2000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Sr VP-Treasurer / CFO Only	N/A									Sr VP/T Apprv All	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Tenser - M Ricketts - Corp Atg w/o AtgAsst	N/A	<i>Joy Darnell Approve All</i>	<i>M Ricketts Approve All</i>		ExecVP >\$1000		AtgStf All	AtgSup >\$500		Sr VP/T >\$2,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	McDearmon, Greg	Westloop Property Management	AtgAsst		PropMgr Approve All	RegMgr >\$500	ExecVP >\$500		AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$2,000	CFO >\$10,000	
zWrkFlw	zzN/A	zzWorkflow	Assigned mid-workflow	Westloop - Oper Atg w/o Atg Asst	N/A						AtgStf All	AtgSup >\$500	AtgMgr Apprv All	Sr VP/T >\$2,000	CFO >\$10,000	